



**DEPUTY SECRETARY OF DEFENSE
1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010**

JUN 3 2011

**MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DEPUTY CHIEF MANAGEMENT OFFICER
COMMANDERS OF THE COMBATANT COMMANDS
DIRECTOR, COST ASSESSMENT AND PROGRAM
EVALUATION
DIRECTOR, OPERATIONAL TEST AND EVALUATION
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, NET ASSESSMENT
DIRECTORS OF DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD AGENCIES**

SUBJECT: "Feds Feed Families" Food Drive Campaign

The Office of Personnel Management's (OPM) third annual "Feds Feed Families" Food Drive Campaign is now underway. This year's theme is "Feeding Families one Fed at a Time." OPM is requesting the Department's support of the drive during June, July, and August by providing logistical support, as needed, and donating non-perishable food. I am particularly pleased to note one of this year's National co-chairs is Mr. Pat Tamburrino, Jr., Deputy Assistant Secretary of Defense for Civilian Personnel Policy.

This initiative is a direct response to the "United We Serve Act" signed by the President in April 2009, calling all Americans to contribute to the nation's economic recovery by serving in their communities. The purpose of the campaign is to encourage Federal employees to bring non-perishable food items to their offices for distribution to local food banks. The Federal-wide goal is to collect two million pounds of food. The Department's goal is to collect 733,800 pounds for distribution to local food banks nationwide.

In the National Capital Region, food will be donated to the Capital Area Food Bank, which serves more than 700 food pantries, soup kitchens, and other service organizations in the District of Columbia, Virginia, and Maryland. With so many across the country impacted by natural disasters, we plan to expand the Department of Defense effort this year by making this a nationwide campaign and appreciate your support in the field. I consider this yet another way to serve and encourage you to support the program in the following ways:



- Military Services are specifically requested to alert the Military Depots of requested logistical support, e.g., trucks, drivers, and storage to the extent authorized by law and regulation for the drive. Specific logistical support is requested on June 29, July 27, and August 31.

- Military Services and Defense Agencies are asked to appoint Champion(s) at the Component and local level to represent you, coordinate with organizational representatives, and lead the call for donations.

- Do all you personally can to encourage donations of non-perishable food.

Please note that donations must be reported to the official email address below to be credited toward the overall DoD goal. The DoD Civilian Personnel Management Service is managing the drive for the Department. Please identify a national Champion in your Component or Agency no later than June 10, 2011. For questions, please contact Dr. Karen Spracher at (703) 696-5879 or DoDFedsFeedFamilies@cpms.osd.mil.

A handwritten signature in black ink, appearing to read "W. K. Lyne". The signature is fluid and cursive, with a large, stylized "W" and "L".